

BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 14th September 2009 at 6.30 pm in the Boldre War Memorial Hall.

Present : Mr I Wild (Chairman)

Major A French (Vice Chairman)

Mrs M Gaylard (Parish Clerk)

Mrs A Bolton

Mr B Goodall

Mrs A Grainger

Dr J Horsfall

Mr C Wise (arrived 7.15 pm)

Mr T Broomfield

In attendance: - Cllr K Thornber

1. Apologies for absence

Cllr P Tanner

2. Declarations of interest in items on the agenda

None

3. To confirm the minutes of the meetings held on 13th & 30th July 2009

The word "problem" was added to item 4.11 and then both sets of minutes were agreed as a true record of the meetings and signed by the Chairman.

4.0 Clerks report

4.1. Planning comments from Boldre are now filed with receipts as proof of sending.

4.2. Council involvement at Boldre fete and St John's church weekend went well. A report of the fete is on the website and shop noticeboard.

4.3. There is no record at Winchester Diocese of the possible listed wall at William Gilpin School so no further action can be taken.

4.4. The clerk reminded Councillors to let her have their footpath signage requests as the project cannot be costed until the list is complete.

ACTION AF, PT, BG, IW, AG

4.5. Following a sharing agreement meeting with Beaulieu and East Boldre PCs the SLR is now in Boldre parish for two months and will be back again in March & April. The clerk will remind Highways that there is still no functioning slot in Boldre Lane.

ACTION MG

4.6. The Planning pilot mentioned at last meeting is actually community planning (parish plans) and not to do with planning for housing.

4.7. The lottery grant has been received. As part of the conditions, the Logo has to be used and is therefore on the website & letter heading. A large cheque and balloons will be used for a presentation when the equipment is in place.

4.8. The planning query is still in hand at NPA with regard to the return to former use of building after conversion for a disabled person - the clerk will remind them of the enquiry.

ACTION MG

4.9. The planning application for Social housing at Gilpin Close was granted.

4.10. Vehicles damaging the Shallows –awaiting action from Highways.

4.11 The clerk has sent a letter to the landowner regarding tidying the woodland near to Saddlery but has had no reply.

4.12. The Forestry Commission are considering the request for dragons teeth in Pilley Street.

4.13. The clerk has had no reply from the resident who suggested tennis courts at the recreation ground. This will be added to the October agenda as part of the recreation ground discussion.

4.14. It is probably not practical to re-site the rubbish notice at the Red Lion car park.

4.15. Empty houses – this is not the responsibility of PCs but with rests with NFDC who have been informed of houses of concern.

4.16. Various enforcements have been reported to NPA and all have been investigated with no breaches found.

4.17 There is a campaign to include Parish Councils within the Sustainable Communities Act.

4.18. There has been an invitation to Council to attend the Boldre Harvest Supper. The Chairman and his wife will represent the Council.

4.19 The recent event at 'The Field' has passed with only one **written** complaint received mostly associated with HGV signage. This will be discussed at the next transport meeting. The event lasted for a shorter time than expected and appeared to be well organised and controlled although the noise level was high in parts of the parish.

4.20. The recent event at Newtown Park resulted in one complaint being received prior to the event over concern for livestock.

4.21 The 'Information received' list was circulated.

5.0 To receive a report from County Councillor for Boldre

5.1 Cllr Thornber further explained that exclusion of parish councils within the Sustainable Communities Act was being opposed.

5.2 Cllr Thornber will be arranging funding for the Parkinson's Disease Association. This will be £2650 for exercise classes held at BWMH and loudspeaker equipment [at Brockenhurst](#).

5.3 Savings at HCC will be allocated as follows - £2.5M for reduction in Council Tax 2011/12, £300K for extension of 30mph limits, £300K to improve drainage, £400K to improve Winchester Square and £2M to improve 'C' class and unclassified roads which will benefit rural areas.

6. Finance

6.1. The following payments were agreed by council.

Payments		
<i>Payee</i>	<i>Item</i>	<i>Payment</i>
Southern Electric	Pavilion electricity(DD)	£17.00
M Gaylard	Salary August	£420.04
M Gaylard	Expenses August - stationery, mileage 12.2. telephone	£36.92
J Tanner	Salary August	£25.10
Land products	Recreation grass cutting (paid 31/7/09)	£216.20
Boldre Outings Club	S137 Grant (paid 23/7/09)	£150.00
Village & Urban	2 new noticeboards (paid 23/7/09)	£1,141.95
A Broomfield	Materials for noticeboard installations (paid 31/7/09)	£56.70
Proludic	Slide (Paid 4/8/09)	£8,381.20
Sportelite	Part return of donation (paid 4/8/09)	£80.00
Viking direct	Kettle for pavilion, clips, flashdrive for storage, card holder(paid 12/8/09)	£49.04
Wicksteed	Play safety inspection(paid 13/8/09)	£51.75
Southern Electric	Pavilion electricity(DD)	£17.00
Land Registry	Registration of title (Paid 12/8/09)	£40.00
Total paid		£10,682.90
Land Products	Recreation grass cutting	£212.20
Audit Commission	2009 External audit	£327.75
Electrical Testing Co	Emergency electrical repair to earth	£55.00
Electrical Testing Co	Emergency electrical circuit test	£250.00
M Gaylard	Salary September	£420.04
M Gaylard	Expenses September -mileage 29.6, postage	£15.88
J Tanner	Salary September	£75.70
P Dennis	Salary September	£64.75
Post Office	PAYE	£393.84
Aquacare	Legionella check pavilion	£126.50
Total to pay		£1,941.66
Total		£12,624.56
Receipts		
<i>Source</i>	<i>Detail</i>	<i>Amount</i>
BWMH	Donation - fencing	£450.00
H Hughes	Donation - noticeboard	£292.50
National Lottery	Grant teenage area	£9,075.00
HMRC	Refunded VAT	£1,869.94
Total		£11,687.44

6.2 Current financial position and Bank reconciliation

A budget report was circulated to all Councillors and is attached to these minutes – it was noted that there has been some changes in anticipated income and expenditure and the end of year forecast leaves a very small margin. For this reason it was agreed to cease membership of CPRE, to cancel the postal delivery of The Bridge and to defer payment of a grant (see 6.6). A letter from NFDC was also received outlining application for paying allowances to Councillors – it was agreed that this would be expensive and not appropriate. Council thanked the clerk for the work involved in production of the budget report.

The bank reconciliation was noted as follows.

Boldre parish Council - Bank Reconciliation

	£	£
Balance as at 27/8/09		
Current account	29,567.15	
Interest Account	750.11	
Less unrepresented cheques 935 £40.00,937 £8381.20	-8,421.20	
Total		21,896.06
Net bank balance as at 27/08/09		21,896.06
The net balances reconcile to the cash book for the year to date, as follows		
Opening balance (B of I)	1,689.29	
Opening balance (Lloyds)	16,718.40	
Add receipts	22,227.12	
Less payments	-18,738.75	
Total		21,896.06

It was agreed to keep the bank account at the Bank of Ireland but to keep the situation of Irish banks under review and the clerk will check the current balance level where interest is added. **ACTION MG**

6.3 Approval of finance policy

This was agreed

6.4 Storage of deeds at bank

The deeds are currently with the Land Registry for registration of title but it was agreed that they will be stored at Lloyds TSB for a yearly fee of £25.00 with paper copies being retained by the clerk.

6.5 2008-09 External Audit report

This is now complete and has been returned as fully correct. It has been displayed on parish noticeboards and is on the website.

6.6 Grant application for William Gilpin School

The request for a grant of £5000.00 towards to school building project was approved but will not be paid until April 2010 or at the end of March 2010 if sufficient funds are available at end of year. The grant will be paid under Section 19 of LGA 1972. The clerk will inform the school of this decision. **ACTION MG**

6.6 Confirmation of obsolete printer

It was confirmed that one Hewlett Packard printer has been destroyed due to faults making it uneconomic to repair.

7.0 Planning and highways

7.1 Planning applications

Planning applications were agreed as shown on attached schedule

7.2 Highways

It was agreed to hold another meeting with Highways at the end of October.

ACTION MG

It was noted that there are now yellow lines in Lisle Court Road. A road and hedge defect were reported which the clerk will refer to Highways/landowner. It was considered that there are many defects remaining in Church Lane and Cllr Corbin will give the clerk the information to report these.

ACTION MG/TC

It was suggested that footpath 9 should be made into a bridleway to make it safer for horse-riders to get off the road.

ACTION MG

The clerk will write to Rights of Way office.

7.3 Parking at Hills Footpath

There is an issue of parking on Council land at this site. The clerk will check the rights of householders in the area and write to them to ask that the road and path are kept clear for access.

ACTION MG

7.4 Rubbish clearance in parish

It was noted that Mr Tony Horn is voluntarily clearing rubbish in the parish and the clerk will write to him with Council's thanks.

ACTION MG

8.0 Amenities

8.1 Play area safety report

There are several items on the last annual safety report which the groundsman is rectifying. The new slide was criticised and the clerk has spoken to the manufacturer who has sent copies of safety reports which are satisfactory. It was agreed to use an independent inspector in future years to avoid any possible bias from one manufacturer to another.

8.2 Minor nuisance at play area

The groundsman has reported that stones are being thrown from the church car park onto the play area and asked all Councillors to inspect the area whenever possible.

8.3 Teenage area

The equipment is currently being installed and the groundsman will fit the safety matting.

8.4 Football clubs

No football clubs have booked to use the recreation ground this year as last year's team has been disbanded.

8.5 Firework event at recreation ground

The Working men's Club have asked to hold this event – the clerk has replied as Council had already approved this last year. The Club must produce risk assessments and evidence of insurance as well as ensuring adequate control and rubbish clearance. It was further requested that local animal owners are advised, that turf is removed for the fire, it should be well away from the pavilion, the bonfire must not be built for more than two days beforehand and the level of noise must reflect consideration for the local community. The clerk will contact them again to ensure that all these points are understood. **ACTION MG**

9.0 Parish guide

The clerk has produced a first draft and Cllr French has made some amendments. Cllr Wise will make enquiries at NFDC with regard to obtaining an adequate parish map for the guide. The guide will contain advertising and the clerk has already acquired some bookings for placements. It will be self-funding and should make a profit. A second draft will be available by next Council meeting. **ACTION CW/MG**

10.0 Parish Plan

The current draft guide was approved and the clerk will send a copy to NFDC. **ACTION MG**

11.0 Campsite at Norley Wood

It was noted that there are many caravans present on some occasions. The clerk will check with NPA for the rules regarding this. **ACTION MG**

12.0 Buckland Conservation Area

The draft conservation area character appraisal of Buckland Conservation Area has been read by Cllr Bolton who has responded to Paula Freeland at NPA. The document is considered to be very good and Cllr Bolton has pointed out that the area includes a brick pill box/gun emplacement presently covered in vegetation and that hedges were of great importance until the 1960's when the forest was fenced and gridded to control stock.

13.0 To receive information from councillors regarding external meetings

13.1 New Forest Consultative Panel - meeting on 3 September attended by Cllr French. The Forestry Commission are conducting a panel tour on 16 September on ancient trees and renovation projects, with the partial aim of encouraging responses to the national study of public forest estate. Catherine Chatters, New Forest Non-native plants officer for Hampshire & Isle of Wight also spoke on a project to 'blitz' non-native plants – Cllr French will let her know about sites within Boldre parish. If people are needed locally to carry out the work, it may be possible to ask for help from Hampshire Probation Service. **ACTION AF**

13.2 Cllr Bolton attended the New Forest Access Forum where small access grants were discussed – Cllr Bolton would like to access a grant to partially fund the creation of a footpath between Boldre and Pilley and will work out a suitable route in conjunction with Cllr Grainger ready for the next meeting. **ACTION AB/AG**
The need for open spaces to take the pressure away from the Forest was also discussed at the forum.

14.0 Any other business

14.1 One of the groundsman will shortly be out of action for a while. Cover will be maintained by the second groundsman.

15.0 To confirm the date of next meeting

This was confirmed as 12th October 2009 at 6.30 pm at BWMH.

There being no other business, the meeting closed at 9.02

Circulation :-

By email – Councillors Ian Wild, Arthur French, Colin Wise, James Horsfall & Tony Corbin. Councillor Thornber.

By post/hand – Councillors Tony Broomfield, Brian Goodall, Angela Grainger, Alison Bolton & Paul Tanner.

BOLDRE PARISH COUNCIL BUDGET FORECAST 2009/10

	£s Income	Actual 2008/09	Budget 2009/10	Forecast 2009/10	Explanatory notes
	Precept	18000	18500	18500	
	Bank Interest	951	700	28	Low interest rates
	Field Lettings	248	300	50	No bookings
	Grants/Rec'd Boldre	1878	0	0	Ended
	Grants/Post Office	4000	0	0	Ended
	Grants	1250	1000	9075	Lottery
	Donations	171	0	80	Pavilion use
	VAT recovered	998			Not included for budget
	Parish maintenance	0	0	743	Fence, noticeboard
	Parish Guide	0		900	May vary
	Training	190		10	From previous year course
	Total Income	27686	20500	29386	
Admin exp	Salaries	5687	6500	6115	Lower salary award
	Travel	227	250	85	Less courses
	Post & Office supplies	1608	800	600	Less equipment purchased
	Training & Office Allee	775	1000	556	Less training. Additional course included
	Total Clerk's Exp	8297	8550	7356	
	Audit Fee	685	650	585	Final figure
	Hall Hire	260	300	247	Estimated
	Insurance	1634	1700	1700	May vary
	Affiliation fees(subs)	504	550	530	Cancel CPRE & Bridge
	Advertising	7	50	50	
	Chairman's Exes	0	50	50	
	Grants (P.Office)	6254	0	0	
	Grants S137	600	150	150	Boldre outings club
	Other grants	4106	6800	6800	Churches 1500, school 5K. CAB 300
	Election Expense	0	0	0	
	Total Admin cost	22347	18800	17468	
Operating exp	Salaries/wages	868	1500	1400	May vary. No pitch marking, Incl safety work
	Water, Electricity	231	300	239	Lower use
	Grass cutting - field	1699	1200	1481	Extra cut
	Play area(maint & equip)	100	100	17574	Slide & teenage area
	Pavilion/Rec Equip&Maint	2024	1400	3207	Concrete work, boiler, elec work, fencing
	Parish Maintenance	1429	2100	4458	Noticeboards, gravel, SLRs
	Total Op Cost	6351	6600	28359	
Other exp	VAT Paid	1670			Not included for budget
	Parish Guide	0	800	900	May vary
	Rec'd Boldre	39	0	0	Ended
	Sub Total	1709	800	900	
	Grand Total Expenditure	30407	26200	46727	
Summary	Total Income	27686	20500	29386	
	Total Expenditure	30,407	26,200	46,727	
	Income Surplus/(Deficit)	-2721	-5700	-17341	
General Fund	Opening balance	21129	11087	18408	
	Add surplus/(deficit)	-2721	-5700	-17341	
	Closing balance	18408	5387	1067	

In summary our forecast balance has fallen by £3754 (from £5387 to ~~£1067~~)
the main reasons being:-

Deleted: 1633

Overspending	Play equipment	£2,166.00	
	Pavilion	£1,800.00	
	Parish maint net of donations	£1,600.00	
	Total	£5,566.00	
Lower income	Interest & field lettings	£900.00	£6,466.00
Underspending	Savings in administration	£1,350.00	
	Inclusion of advertising in the Parish Guide	£900.00	
	Various underspends net of minor overspends	-£104.00	£2,146.00
Total change between budget & forecast ending balance			£4,320.00

App.No Date	Applicant's Name and Site Address	Description of Works	Comment made to N.P.A. and date submitted.	Adopted by parish council
94320 3/9	William Gilpin School Pille Hill SO41 5QG	2 Classrooms & hall extension, demolition temporary hall & classroom buildings, modify existing vehicular access	Comment 1. BPC supports the improvement & updating of the educational facilities to maintain a modern school for local requirements but feels that while so many children from outside the Parish are accepted, more needs to be done to provide safer sites for dropping off and picking up children.	14/9
94360 20/8	Cambian Heritage Hill Hse School Rope Hill SO41 8NE	Demolition residential dwellings & classrooms. Construction new 12 bed unit & 3 classrooms	Comment 3. BPC strongly supports the work of this exceptional group of schools and appreciates that by the very nature of the problems of the students; nowhere in the country could this be a 'local' school. However the staff are committed to as much integration in the Parish as possible and to this end, students make a worthwhile contribution e.g. 'litter picking' in the lanes around the school and can consider other activities to assist in the locality, within their limited skills. The proposed buildings are very much needed to help the students and modernisation could mean fewer extra staff for the small proposed student increase to help in an area of extreme need where young people can fulfil the best of their potential. BPC strongly supports this application.	14/9
94361 20/8	Cambian Heritage Hill Hse School Rope Hill SO41 8NE	Removal temporary building & construction new admin building	Comment 3. BPC strongly supports the work of this exceptional group of schools and appreciates that by the very nature of the problems of the students; nowhere in the country could this be a 'local' school. However the staff are committed to as much integration in the Parish as possible and to this end, students make a worthwhile contribution e.g. 'litter picking' in the lanes around the school and can consider other activities to assist in the locality, within their limited skills. The proposed buildings are very much needed to help the students and modernisation could mean fewer extra staff for the small proposed student increase to help in an area of extreme need where young people can fulfil the best of their potential. BPC strongly supports this application.	14/9
94363 13/8	Three Chimneys Pille Hill SO41 5QG	Two storey extension	Comment 5	14/9
94367 24/8	William Gilpin School Pille Hill SO41 5QG	Demolish dining room & temporary classroom.	Comment 5	14/9
94384 20/8	Mrs P Langfelder 7 Pille Green Pille Street SO41 5QG	Installation 2 photovoltaic panels on flat roof at rear	Comment 5	14/9
94408 29/8	Dr S Vincent Hawthornes Lymington Rd East End SO41 5SY	Side & rear single storey extension. Removal of conservatory	Comment 5	14/9