

**BOLDRE PARISH COUNCIL**

Minutes of the Parish Council meeting held on Monday 12<sup>th</sup> October 2009 at 6.30 pm in the Boldre War Memorial Hall.

**Present :** Mr I Wild (Chairman)  
Major A French (Vice Chairman)  
Mrs M Gaylard (Parish Clerk)

Mrs A Bolton  
Mr B Goodall  
Mrs A Grainger  
Dr J Horsfall  
Mr C Wise  
Mr T Broomfield  
Mr P Tanner  
Mr A Corbin

In attendance: - Cllr K Thornber

**1. Apologies for absence**

Full Council present.

**2. Declarations of interest in items on the agenda**

Cllr Grainger declared a personal interest in item 7.1 for planning application numbers 94495/6 at the Red Lion.

**3. To confirm the minutes of the meetings held on 14<sup>th</sup> September 2009**

The following corrections were made - Item 4.19 – ‘written’ added before ‘complaint’. Item 5.2 ‘at Brockenhurst’ added at end of sentence and on page 1405 the figure £1633 should be £1067. The minutes were then agreed as a true record of the meeting and signed by the Chairman.

**4.0 Clerks report**

- 4.1. The clerk reminded Councillors to let her have their footpath requirements for signage. **ACTION AG/IW/PT/BG**
  - 4.2. The SLR slot is still on ‘works pending’ at Highways. The obsolete slot has been removed.
  - 4.3. The road defects in Church Lane have been reported on the October list which will be distributed at the next Council meeting.
  - 4.4. The clerk will have a meeting with the new Rights of Way officer this month and has already spoken to her about footpath 9 becoming a bridleway.
  - 4.5. The parking issue at Hills footpath has been resolved.
  - 4.6. Parish guide is still in hand awaiting map decision (See item 10.0)
  - 4.7. All other requested letters have been sent/followed up with nothing else to report at present.
  - 4.8. The Clerk attended the HALC AGM on 10<sup>th</sup> October and the affiliation fee for next year will rise by £6.00. Representatives from Highways gave very interesting presentations on road safety in Hampshire.
  - 4.9. It was noted that cars were parked on the recreation ground on Sunday without the knowledge of the Council which meant that insurance was not in place. Cllr Wise will highlight this to the hall committee to prevent it happening again. It was considered that the gates should not be kept locked. **ACTION CW**
- The ‘information received’ list was circulated to all Councillors.

**5. 0 To receive a report from County Councillor for Boldre**

- 5.1 Following residents concerns and a request from the Chairman, Cllr Thornber reported on the issue of speeding in the parish. He is in the position of being able to fund a dedicated SLR for the parish at a cost of £2600 with Boldre parish having to fund the moving costs although Beaulieu residents association are considering funding an SLR for their parish which would give more time to Boldre from the existing shared SLR. A hand held speed check device could be borrowed from Lyndhurst. Pinch points and occasional speed traps could be considered. The situation will be referred to the transport meeting which Council is having with Highways on 3/11/09. It was noted that the clerk has already asked the local police for more presence in the parish.
- 5.2 Cllr Thornber has asked the Director of Environment to consider a 30 mph limit within the entire National Park. Council expressed concern over the potential impact upon the major roads and were assured that there will be full consultation before any implementation.
- 5.3 It was noted that Sandy Down will be closed for 1 day on 11<sup>th</sup> November due to heavy plant being delivered.
- 5.4 A letter has been sent from Mott-Gifford with regard to the 30mph limit in Norley Wood and part of East End. The Chairman did attend the original site meeting about this but Cllr Thornber expressed concern over the fact that Mott-Gifford referred to ‘Norley Wood Parish Council’ and that inappropriate roads have been included in the plan. The clerk has let them know about the correct council name and Cllr Thornber will also write to them. **ACTION KT**
- 5.5 Cllr Broomfield asked if culverts on the A337 from Shirley Holmes Road to Ampress roundabout are the responsibility of highways as they all need clearing to prevent winter flooding. Cllr Thornber agreed to investigate. **ACTION KT**

5.6 Cllr Goodall asked if they are any County policies on local production of food. Cllr Thornber was able to confirm that HCC places as many orders with local producers as possible. Cllr Goodall was also concerned about planning policies which make it difficult to provide temporary housing for seasonal workers. It was confirmed that this is the remit of NPA and it was suggested that the interim NPA Chief Executive should be asked to attend a parish council meeting where this question could be included.

**ACTION MG**

**6. Finance**

**6.1.** The following payments were agreed by council.

<i>Payee</i>	<i>Item</i>	<i>Payment</i>
Southern Electric	Pavilion electricity(DD)	£17.00
Land Registry	Second registration fee(paid 22/9/09)	£40.00
M Gaylard	Salary October (1% rise with back pay to April)	£453.40
M Gaylard	Expenses October	£52.35
J Tanner	Salary October	£43.20
P Dennis	Salary October (additional costs for play safety & mat installation)	£192.13
P Dennis	Expenses October (Cleaning materials pavilion)	£1.72
Wicksteed	Parts for play equipment repair	£26.80
BWMH	Hall Hire transport meeting	£11.00
Advertiser & Times	Football pitch advert	£14.46
HCC	SLR sleeves	£800.00
Grassmats	Safety matting	£1,340.90
P E Tanner	Grass cutting Portmore Green & Perkins Piece to October	£762.45
<b>Total to pay</b>		<b>£3,755.41</b>
<b>Receipts</b>		
<i>Source</i>	<i>Detail</i>	<i>Amount</i>
Lloyds	Interest	£27.73
NFDC	Precept	£9,250.00
<b>Total</b>		<b>£9,277.73</b>

Council confirmed that the clerk is authorised to pay the invoice to Huck play for the new equipment as soon as the corrected invoice is received.

**6.2 Bank reconciliation**

The bank reconciliation was noted as follows.

	£	£
<b><u>Balance as at 25/9/09</u></b>		
Current account	19,168.29	
Interest Account	750.11	
Less unpresented cheque 948 £40.00	-40.00	
<b>Total</b>		19,878.40
<b><u>Net bank balance as at 25/09/09</u></b>		19,878.40
The net balances reconcile to the cash book for the year to date, as follows		
Opening balance (B of I)	1,689.29	
Opening balance (Lloyds)	16,718.40	
Add receipts	22,227.12	
Less payments	-20,756.41	
<b>Total</b>		19,878.40

### **6.3 Grant application from St John's church**

A grant of £1000.00 was confirmed under section 214 of LGA 1972. Council confirmed that the clerk is authorised to pay a grant of £500.00 to St Mary's church under the same power, as soon as the application form is received.

### **6.4 Renewal of insurance policy**

The clerk has received two quotes – one from the existing insurer for £2530.38 and one from another firm, endorsed by HALC, for £1457.66. This quote can be further reduced to £1384.77 by agreeing to place insurance with this firm for three years. Due to the competitive price, together with better cover and customer service, it was agreed to place the insurance with Came & Co for a three year period.

## **7.0 Planning and highways**

### **7.1 Planning applications**

Planning applications were agreed as shown on attached schedule.

### **7.2 Highways**

The highways defects log for September, together with replies from highways was circulated to all councillors.

### **7.3 Speeding in parish**

Dealt with under item 5.

### **7.4 Agenda for transport meeting**

The meeting is confirmed as 2.00 pm on 3/11/09 and it will be attended by Cllrs French, Broomfield, Wise, Bolton, Grainger, Corbin and Wild. The agenda was agreed and will be circulated by the clerk. **ACTION MG**

### **7.5 Proposed new footpath Boldre to Pilley**

Cllrs Grainger and Bolton have looked into this and it would be necessary to approach some residents for permission to cross land. Other options were discussed and it was agreed to refer this to the transport meeting with a written report to be produced, before the transport meeting, for the clerk to circulate. **ACTION AB/AG/MG**

## **8.0 Amenities**

### **8.1 Working party report & 8.2 Teenage area**

The attached report was agreed by Council. The question of employee safety will be discussed at the transport meeting. The items of expenditure will be discussed at the next finance working party. It was noted, at The Shallows, that there is a lot of cut debris and that the gabions have not been placed. The clerk will ask the groundsman to clear the debris and refer the gabions to the transport agenda. **ACTION MG**

Council noted that the new play area is very successful with the older children.

### **8.3 Firework event**

The clerk has met with Paul Chapman from the Working Men's club and agreed that the event can go ahead as long as Council's conditions are met and the clerk has received a risk assessment together with copy of public liability insurance. Mr Chapman is aware that the event cannot take place without these being in place.

### **8.4 Future use of recreation ground**

The recent advertisement for pitch availability did not receive any responses. It was noted that there may be a possibility of a local junior football team being formed and the clerk is negotiating with them over reduced prices for use of facilities. Tennis courts are still being costed.

### **8.5 Registration of recreation ground as film location**

The clerk explained that land and facilities can be registered on a website free of charge. If a film company uses the facilities they would pay Council a fee and the website would take 15%. Council agreed to this. **ACTION MG**

### **8.6 Mis-use of play area**

It was reported that adults used the play area one evening after a function at BWMH. Cllr Wise agreed to ask the hall to emphasise on their booking conditions that adults are not permitted to use the play facilities and the clerk will find out if an age restriction notice should be placed to protect the Council from accident claims by unauthorised users.

**ACTION CW, MG**

## **9.0 Community Governance Review**

Council agreed that they do not wish to make any changes under this review. The clerk will inform NFDC.

**ACTION MG**

## **10.0 GIS mapping system**

The clerk has met the manager of this facility which would be very useful for Council and would produce the map needed for the parish guide. The cost to join the partnership is £176.00 each year for three years. After this time there would be no cost but Councils joining then would still have to pay the three years fees. Council agreed to join the partnership which the clerk will arrange. **ACTION MG**

## **11.0 Arrangements for Christmas**

It was agreed that a party would be inappropriate and also that cards will only be sent to Council staff.

## **12.0 St Georges Day 2010**

After a short discussion this item was deferred to the next agenda

**13.0 To receive information from councillors regarding external meetings**

Cllr French reported the following:-

**13.1** Following on from the [Consultative Panel](#) meeting attended by Cllr French, Catherine Chatters, New Forest [Non-Native Plants Officer](#) for Hampshire & Isle of Wight [Wildlife](#) Trust has agreed to co-ordinate a Himalayan Balsam pulling at The Shallows with a proposed date of 19/6/10. This is the optimum time for doing this and she will supervise volunteers of all ages. Advertisements will be placed locally. Other stretches of the river will be cleared on other dates subject to owners consent.

**13.2** On 16/9/09 the Forestry Commission showed members of the New Forest Consultative panel a project to restore Warwickslade Cutting to the course of the original stream. This will improve bio-diversity by retaining water and hence moisture over surrounding land. The Victorian cutting channels water into the Lymington River causing flooding downstream.

**14.0 Any other business**

The next meeting of the finance working party was confirmed as 28/10/09 at 2.30 pm.

**15.0 To confirm the date of next meeting**

This was confirmed as 9<sup>th</sup> November 2009 at 6.30 pm at BWMH.

There being no other business, the meeting closed at 9.45

**Circulation :-**

**By email** – Councillors Ian Wild, Arthur French, Colin Wise, James Horsfall & Tony Corbin. Councillor Thornber.

**By post/hand** – Councillors Tony Broomfield, Brian Goodall, Angela Grainger, Alison Bolton & Paul Tanner.

**Notes from amenities working party meeting 30/09/09**

**Present:** - Cllrs Broomfield, Wild, & Tanner, & Margaret Gaylard (clerk)

**1. Apologies** – Cllr Horsfall

**2. Play area** – The new equipment is now installed and there will be a presentation of a ‘big cheque’ from National Lottery. There was some cable damage during installation which has been repaired. The groundsman has laid the safety matting.

**3. Probation service** – workers will be in the parish during October and November and will be working on Hills footpath and the recreation ground. A further donation of £50.00 will be required.

**4. Parish maintenance safety**- following strong advice from HALC and HCC, two areas (Boldre Bridge and seat on A337) currently can no longer be maintained by BPC groundsmen unless they undergo expensive training to gain certification to work very close to roads. The clerk has approached HCC who will arrange for this work to be covered by NFDC. She is also currently undertaking risk assessments on all other areas where BPC carries out maintenance.

**5. Amenities costs for 2010/11**- the following were identified as areas of expenditure for the next financial year. (Costs entered where known)

<b>Required + approx cost</b>		<b>Suggested + approx cost</b>
Recreation ground cutting £1316		
Grass cutting Portmore and Perkins Piece		
Prune Lime tree & remove lying debris at Portmore Green		
Legionella check £100		
Hedging overgrowth Perkins Piece £255 (groundsman)		
Paint bus shelters		
		Contribution to scout hut £4500 (10%)
		Replace small swings x 2
East End noticeboard £450		
		Create adult exercise trail at recreation ground
SLR moving costs £1000		

Appl.No Date	Applicant's Name and Site Address	Description of Works	N.P.A. Date	Comment made to N.P.A. and date submitted.	Adopted by parish council
94406 9/9	Lord Teynham Pylewell Estate SO41 5SJ	Remove 2 redundant modern agricultural sheds. Demolish derelict lean to	8/10 Ext request to 13/10	Comment 4. BPC has no objection to the demolition of the two modern buildings or the corrugated lean-to structure but feels strongly that the slate-roofed area forms part of a much older development with timbers of clearly considerable age which are worthy of retention and roof repair. It adds considerably to the ambience of the conservation area	12/10
94118 15/9	Cambian Heritage Hill Hse School Rope Hill SO41 8NE	25 additional car parking spaces	14/10	Comment 5	12/10
94119 15/9	Cambian Heritage Hill Hse School Rope Hill SO41 8NE	4 temporary classrooms, toilet block & disabled toilet	14/10	Comment 5	12/10
94459 17/9	Mr & Mrs Tang Cranford House Sandy Down Boldre SO41 8PL	2 dormer windows	14/10	Comment 4. BPC believes that the replacement house incorporated a full 30% size increase on the previous dwelling. Therefore to add roof-space living accommodation will considerably exceed these limits and is contrary to planning policy	12/10
94460 24/9	Mr & Mrs Currie Friars Wood Pilley Hill SO41 5QF	Demolition pool house & assoc buildings. Create terracing. New swimming pool	21/10	Comment 5.	12/10
94495 24/9	Mr A Poutney Red Lion Rope Hill SO41 8NE	Conversion of garage to guest accommodation. Single storey extension. External staircase	21/10	Comment 4. BPC has reservations about the conversion of a garage to new living accommodation	12/10
94496 24/9	Mr A Poutney Red Lion Rope Hill SO41 8NE	Listed building consent - Conversion of garage to guest accommodation. Single storey extension. External staircase. Extraction vent. Internal alterations.	21/10	Comment 4. BPC has reservations about the conversion of a garage to new living accommodation	12/10
94499 24/9	Mr & Mrs R Collenette Boldre Lane Cott Boldre Lane SO41 8PD	2 Storey rear extension. Conservatory	21/10	Comment 5. BPC feels that, from memory, this building may have had previous extensions built but without receipt of the key issues are unable to make further comment.	12/10
94491 30/9	Mr D Edwards Snooks Farm House, Snooks Lane, Walhampton, SO41 5SF	Rear dormer window	29/10	Comment 2. This is a character dwelling in the conservation area. BPC feels that a single dormer in the middle if the roof to be detrimental to the property	12/10