

**BOLDRE PARISH COUNCIL**

Minutes of the Parish Council meeting held on Monday 14<sup>th</sup> April 2009 at 6.30 pm in the Boldre War Memorial Hall.

**Present :** Mr I Wild (Chairman)  
Major A French (Vice Chairman)  
Mrs M Gaylard (Parish Clerk)

Mrs A Bolton  
Mr B Goodall  
Mrs A Grainger  
Mr P Tanner  
Dr J Horsfall  
Mr C Wise

In attendance :- Cllr K Thornber.

**1. Apologies for absence**

Mr T Broomfield Mr T Corbin

**2. Declarations of interest in items on the agenda**

None

**3. To confirm the minutes of the meeting held on 9<sup>th</sup> March 2009**

The minutes were agreed as a true record of the meeting and signed by the Chairman. The additional minutes of the extraordinary meeting of 30<sup>th</sup> March 2009 and Annual Parish Meeting of 16<sup>th</sup> March were also signed.

**4.0 Clerks report**

**4.1** As explained by Highways, the grit bin will remain in position outside 'Pilley Chapel' as it is the most suitable place for access and being away from water courses.

**4.2** The planning notice for 'Gardeners Cottage', showing that it is a listed building, has been confirmed as an error by NPA.

**4.3** The 30mph limit is still to be actioned by the Village 30 project.

**4.4** The signage to Warborne Farm was erected after advice from NFDC who refused permission for brown tourist signs.

**4.5** The hedge debris has been removed from Pilley Street. The clerk has met with the residents and suggested removal of the loose twigs.

**4.6** The meeting with National Park Re: Draft plans is confirmed as 12<sup>th</sup> June at 7.00pm at Boldre War Memorial Hall.

**4.7** Information received was circulated – it was noted that Hampshire & Isle of Wight Wildlife Trust are working to improve two footpaths in the parish

**4.8** All letters as requested in last minutes have been sent.

**5. To receive a report from County Councillor for Boldre**

Cllr Thornber has visited William Gilpin School and Hampshire County Council is firmly behind the project estimated at £1.5M. The plan is to replace two classrooms and the hall and to improve the office and reception areas. HCC are contributing to the costs but the school needs about £115K. They have already incurred some costs and HCC and the Church will be arranging loans. The project should start towards the end on 2009 with the first phase being construction of the inner road to allow better access for dropping off and collecting children.

BPC councillors mentioned that there were some questions on the design of the building with the entrance doors being on the other side of the building from the drop off point and also as to the practicality/use of the hall for the community. Cllr Thornber will arrange for County Officers to explain the design to BPC.

**ACTION KT**

**6. Finance**

**6.1.** The following payments were agreed by council.

<i>Payee</i>	<i>Item</i>	<i>Payment</i>
Southern electric	Pavilion electricity(DD)	£17.00
NM Advertiser	Assembly advert (paid 30/3/09)	£8.38
M Gaylard	December 208 Office allowance paid late (paid 30/3/09)	£100.00
BSBB Churches	Photocopying (paid 30/3/09)	£2.00
Apple Office	Photocopier (paid 30/3/09)	£569.25
M Gaylard	Salary	£420.04
M Gaylard	Expenses	£43.83
J Tanner	Salary	£75.70
J Tanner	Expenses	£22.47
Bournemouth Water	Pavilion water(DD)	£60.49
HALC	Subscription LCR	£13.50
Martin Boxall	Prune oak tree Portmore Green	£172.50
Viking	Paper, ink, files, mouse mat for laptop, flash drive for storage	£194.96
Hamp Prob service	Work at recreation ground	£50.00
<b>Total</b>		<b>£1,750.12</b>
<b>Receipts</b>		
<i>Source</i>	<i>Detail</i>	<i>Amount</i>
Bank of Ireland	Interest	£6.19
Hordle PC	Training	£10.00
Bashley FC	Use of recreation ground	£50.00
<b>Total</b>		<b>£66.19</b>

It was noted that a donation of £100 towards the parish has been received from a resident. This will appear in the next month's receipts.

**6.2 Bank reconciliation**

	£	£
<b>Balance as at 31/03/09</b>		
Current account	19,189.23	
Interest Account	1,689.29	
<b>Total</b>		20,878.52
Less unrepresented cheques 869 £28.80, 870 £50.40, 883 362.00		
887 £2.00, 888 £8.38, 889 £1350, 890 £569.25, 891 £100.00	2,470.83	
<b>Net bank balance as at 31/03/09</b>		18,407.69
The net balances reconcile to the cash book for the year to date, as follows		
Opening balance (B of I)	17,738.08	
Opening balance (Lloyds)	3,390.49	
Add receipts	27,836.27	
Less payments	-30,557.15	
<b>Total</b>		18,407.69

**6.3** The grant of £190.00 given to Boldre WI earlier in the year was confirmed as S137.

**6.4 Report of the finance working party** – The report was agreed, has been circulated to all councillors and is attached to minutes. A copy of the interim accounts was given to each councillor and Cllr Wise explained the content to Council. The internal auditor will be visiting the day after the next council

meeting and as accounts have to be approved by full Council, an extraordinary meeting will be required immediately after this in order to approve the accounts.

It was noted that the bulk of Council's funds are now safe but earning no interest. It was agreed to consider a short term investment of £10K for three months in a Lloyds higher interest account – the clerk will obtain all the details of this.

**ACTION MG**

### 7.0 Planning and highways committee

7.1 The attached planning comments were approved. A number of enforcement issues were discussed and the clerk will refer these to NPA enforcement officers. **ACTION MG**

7.2 **SLRs** – There has been a site meeting over SLRs and implementation will go ahead soon. The clerk is awaiting confirmation of insurance cover from Zurich.

7.3 It was noted that a number of hedges are overgrown into the roads and it may be necessary for the clerk to write to some of the residents asking them to take action after the bird nesting season has finished.

7.4 Draft freight strategy for Hampshire has been received – the areas concerning Boldre are the advisory lorry route on the A337 which is being reviewed, the bridge clearance at the Ampress roundabout and negotiations with SatNav manufacturers.

7.5 Road defect reports are now being dealt with very promptly. The meeting with Highways was very positive. The clerk confirmed that the points raised are being followed up and that the meeting notes were agreed by the Chairman and Highways before being distributed. **ACTION MG**

### 8.0 Amenities committee

8.1 **Parking on Perkins Piece** - this will be dealt with by the amenities working party.

8.2 The 'opening' of the bridge at The Shallows will take place at 3.00pm on 22<sup>nd</sup> April

8.3 It was agreed to purchase two new noticeboards from 'Village & Urban' – one will be placed outside the shop and one at East End. Half of the cost of the board at the shop is being met by the shop-keeper. **ACTION MG**

8.4 It was agreed to purchase the slide from Proludic and an application for a grant will be made for the remaining items. It was agreed that the teenage shelter should be purpose built and made of metal in order to reduce any vandalism and to reduce risk to the council. Further prices will be needed for this item. It was also agreed to make contact with the youth of the parish so that they can see the equipment and feel involved. **ACTION MG**

8.5 Plumbing work at the pavilion – one quotation has been received for the work to the cylinder which will also need servicing and the two malfunctioning taps. As this quote is from a local contractor a second quote will be sought. (Standing Order No 76) **ACTION MG**

### 9.0 Parish Plan

Council will meet for an informal group discussion at 'The Red Lion' at 8.00pm on 1<sup>st</sup> June

### 10.0 Award from HALC for best website

Council agreed not to enter this competition.

### 11.0 Prior notification for Council positions for the following year

Council noted that these positions will need to be filled at the next meeting.

### 12.0 To receive information from councillors regarding external meetings

12.1 The Chairman attended a meeting of NFALC where NPA gave a presentation with regard to arranging follow up meetings on the NFNPA draft plans

12.2 Cllr Wise attended the NFDC Liaison meeting which discussed NPA follow up meetings, budget position, GIS mapping project which will be accessible for all councils and community planning which is a statement of partnership with other bodies such as the police.

### 13.0 Any other business

13.1 It was noted that there are continuing problems with rubbish being left by the glass recycling bins at 'The Red Lion'

13.2 It was noted that the telephone box at Perkins Piece has now been removed.

### 17.0 To confirm the date of next meeting

This was confirmed as 11<sup>th</sup> May 2009 at 6.30 pm at BWMH.

### Circulation :-

**By email** – Councillors Ian Wild, Arthur French, Colin Wise, Alison Bolton, James Horsfall & Tony Corbin. Councillor Thornber.

**By post/hand** – Councillors Tony Broomfield, Brian Goodall, Angela Grainger & Paul Tanner.

Appl.No Date	Applicant's Name and Site Address	Description of Works	N.P.A. Date	Comment made to N.P.A. and date submitted.	Adopted by parish council
93946 2/4	Miss J Kent Sandy Down Cottage Lower Sandy Down Lane SO41 8PP	Extension & garage	29/4	Comment 5. The height given for the proposed garage seems excessive and out of character with a small dwelling in this picturesque setting.	11/5
93951 7/4	Mr B Dunning Fernbrake Coxhill SO41 9PS	Replacement outbuilding	1/5	Comment 5	11/5
93973 5/5	Mr C Scurr Hordle Walhampton School Walhampton SO41 5ZG	Relocation 2 oil storage tanks + assoc building		Comment 5	11/5
93990	Cambrian Autism Services Hill Hse School Rope Hill SO41 8NE	Cont use of single storey conference room	13/5	Comment 5	11/5
93996 24/4	Mr A Leeson Salters Cottage Lower Sandy Down Lane Boldre SO41 8PP	Link attached artist's studio & garden room	26/5	Comment 5 as long as the proposed extension is not more than 30%	11/5
94010 5/5	Mr & Mrs Galpin Deerlane Lodge Boldre Lane SO41 8PA	Construction of link between house & garage. Garage conversion to self- contained accommodation		Comment 3 .BPC applauds the principle of housing a disabled family member at home but strongly agrees that a condition to return the garage to it's original state when the proposed use is no longer needed for the applicant's daughter	11/5

#### Analysis

Applications received	5
Approved by NPA	5
Refused by NPA	2 (Hobler)
Withdrawn	1 (Solar panels Three Chimneys)
Appeal	0

## Notes from amenities working party meeting 7/5/09

Present: - Cllrs Broomfield, Wild, Tanner, & Horsfall & Margaret Gaylard (clerk)

1. Apologies - None

### 2. Play area

2.1 The slide will be ordered from Proludic and the quotation cost of catalogue number J1057 is £7288.00 + VAT. **ACTION MG**

2.2 More shelters were considered but the designs were still felt to be too urban. It was decided not to purchase this item at this time but to consider within next year's budget. The clerk will apply for the grant (Awards for All) for the nest swing and twin-fly manufactured by Huck. **ACTION MG**

2.3 The notices for the outside of the play area are now ready to be put up and the only other outstanding item is the painting of the basketball ring. Cllr Broomfield will attend to these two items. **ACTION MG**

It was noted that the high fencing by the basket ball area is in poor condition – the clerk will obtain some prices for repair/replacement. **ACTION MG**

### 3. Pavilion

3.1 Plumbing works – one quotation and one estimate have been received for new taps and repairs/servicing to the hot water system. It was decided to accept the estimate of £240 + VAT from Aqua Plumbing on the grounds of cost and familiarity of the contractor with the equipment. **ACTION MG**

3.2 Legionella inspection – this is required annually and it was decided to approach Aquacare again for an inspection at the end of the summer period.

3.3 Outside cupboard clearance has now been carried out.

### 4. Recreation ground

4.1 Works by probation service – these have now been completed and the standard of work is good. There are some more brambles to deal with and they will be asked if they could return around November onwards. The clerk will also write to thank them for their work. **ACTION MG**

4.2 Parking on recreation ground – this was recently allowed for a function at the school but the request was made very late and caused some concerns. The insurers have confirmed that the Council is covered for this use provided that the insurers approve a risk assessment and that parking is supervised at all items. It was agreed that that Council should allow this use provided that at least a week's notice is given, temporary fencing is erected at the open side of the play area (Cllr Tanner offered to loan some plastic fencing) and that the organisers have a parking supervisor in place for the entire period of use. Parking on pitches would not be allowed and the whole area could not be used if waterlogged. Booking should be made through the clerk to avoid any possible clash with other activities. The clerk will produce a risk assessment and send it to the insurers, a list of conditions of use and also contact William Gilpin School to inform them of these arrangements. **ACTION MG**

4.3 Fees for use of pavilion/pitch facilities – the clerk has obtained charge lists from other councils which are all much higher than the current charge made by BPC. It was decided to raise the fee from £25 to £30 per match for the 2009/10 season.

### 5.0 Noticeboards

5.1 The noticeboards for outside Pilley stores and for East End have been ordered. The board at East End will be placed by the post box provided permission is given by Pylewell. The clerk will write to Pylewell and also speak to the surrounding residents to ensure that they have no objections. **ACTION MG**

5.2 The repairs to the board at Portmore will be carried out within the next few weeks.

### 6.0 Parish maintenance

6.1 Grass maintenance at Perkins Piece and Portmore Green – the contractor was confirmed as Paul Tanner with the price the same as last year with one additional cut.

6.2 Quotations are required for hedging at Hills footpath, hedging at perimeter of Burnt House Lane and hedging at the recreation ground. The clerk will approach some contractors and ask them to liaise with Cllr Broomfield. The work will be carried out later in the year. **ACTION MG/TB**

6.3 Parking restriction at Perkins Piece – it was agreed that three ‘No Parking’ signs will be trialled before taking any other action. The clerk will produce some designs. **ACTION MG**

### **7.0 Groundsmen**

7.1 Rod Machin has not yet given written confirmation that he is leaving. Cllr Broomfield will take the resignation letters to him for signature. The draft advert was agreed and the job will be advertised as soon as the resignation is received. The starting salary will be £8.50 per hour. The new person will be asked to provide cover for the roving groundsman and these duties will be included within the induction of the new employee.

7.2 It was noted that the roving groundsman requires some safety equipment which the clerk will organise as a matter of urgency. She will also investigate the use of signs and training for this as soon as possible but in the meantime Cllr Broomfield will go out with the roving groundsman when he is working very close to the road edges.

### **8. Any other business**

None

### **9.0 Date of next meeting**

Thursday 23<sup>rd</sup> July. If there is not enough business for this meeting, it will be postponed.

