

**BOLDRE PARISH COUNCIL**

Minutes of the Parish Council meeting held on Monday 9<sup>th</sup> February 2009 at 6.30 pm in the Boldre War Memorial Hall.

**Present :** Mr I Wild (Chairman)  
Major A French (Vice Chairman)  
Mrs M Gaylard (Parish Clerk)

Mrs A Bolton  
Mr T Corbin  
Mr T Broomfield  
Mr B Goodall  
Mrs A Grainger  
Mr P Tanner  
Dr J Horsfall

**1. Apologies for absence**

Cllr K Thornber, Cllr C Wise.

**2. Declarations of interest in items on the agenda**

None

**3. To confirm the minutes of the meeting held on 12<sup>th</sup> January 2009**

The minutes were agreed as a true record of the meeting and signed by the Chairman.

**4.0 To report matters arising from the minutes not on the agenda**

12.1 There has not been a meeting to date so the outcome of the grant to Boldre Parish Historical Society is still not known.

**5. To receive a report from County Councillor for Boldre**

Cllr Thornber was unable to attend but sent this verbal report -.

**5.1.** Highways have enough salt for 5-8 days of gritting @ twice per day.

**5.2.** The Council tax increase is 1.9% for 2009/10 and 2010/11.

**5.3.** Cllr Thornber has visited William Gilpin School which needs modernising and extending within its own perimeter. He has referred this to the education department.

**6. Finance**

6.1. The following payments were agreed by council.

<i>Payee</i>	<i>Item</i>	<i>Payment</i>
Southern electric	Pavilion electricity(DD)	£17.00
M Gaylard	Salary	£418.92
M Gaylard	Expenses-train fare, book, postage, mileage	£81.45
J Tanner	Salary	£14.40
R Machin	Jan Salary	£28.80
R Machin	Feb Salary	£50.40
Audit Commission	External audit fee	£327.75
BWMH	2008-09 hall hire	£170.50
BWMH	Training - hall hire fee 4/3/09	£16.50
T Broomfield	Replacement locks and paint for Pavilion	£110.38
HCC	Grit bin	£192.28
HALC	Training course fee	£150.00
Roffey Wessex	Football pitch powder & liquid	£51.68
BWMH	Hall hire planning meeting	£13.00
<b>Total</b>		<b>£1,643.06</b>
Bank of Ireland	Transfer	£1,500.00
<b>Total</b>		<b>£3,143.06</b>

<b>Jan/Feb Receipts</b>		
<i>Source</i>	<i>Detail</i>	<i>Amount</i>
Bank of Ireland	Interest	£29.71
<b>Total</b>		<b>£29.71</b>

It was noted that, for security reasons and strong advice from HALC, that the council should have a separate telephone number and PO Box address. The mobile telephone will cost £39.14 which will be used for incoming calls and essential outgoing calls only. The clerk will continue to use her own phone for outgoing calls as it is more cost effective. The PO Box number will cost £120.35 for a year. Council agreed to both of these measures.

6.2 Bank reconciliation –noted by council

<b>Boldre parish Council - Bank Reconciliation</b>		
	£	£
<b>Balance as at 09/02/09</b>		
Current account	303.79	
Interest Account	22,662.46	
<b>Total</b>		22,966.25
Less un-presented cheque 865 £14.10	14.40	
<b>Total</b>	14.40	
<b>Net bank balance as at 09/02/09</b>		22,951.85
The net balances reconcile to the cash book for the year to date, as follows		
Opening balance (B of I)	17,738.08	
Opening balance (Lloyds)	3,390.49	
Add receipts	26,969.44	
Less payments	-25,146.16	
<b>Total</b>		22,951.85

6.3 Council agreed to the appointment of Eleanor Green as internal auditor.

### 7.0 Planning and highways committee

7.1. The attached planning comments were agreed by council. It was noted that Cllrs Grainer and Wild will attend the NPA planning committee meeting on application number 93647, Affordable Housing in Gilpin Close.

Concern was expressed over the length of time that enforcements are taking to be resolved – the clerk will write to NPA for an answer to this. **ACTION MG**

7.2. Flood boards have been put out due to the heavy rain causing local flooding. Cllr Corbin is awaiting a reply from Colin Hibberd so that drains and conditions of bus stops can be explored. Council considers that drain clearing and road patching is not being done well. Council may consider employing a linesman to keep the drains etc clear. The clerk will arrange a follow up meeting with Highways. **ACTION MG**

7.3. SLRs. The contract has been signed and BPC is awaiting contact with NFDC to arrange siting of sockets.

7.4. **Advertising of proposed parking changes in Walhampton area** – proposal agreed by council.

7.5. **Grass cutting duty for groundsman** – council requested that the grass outside Boldre War Memorial Hall is added to the groundsman's duties – the clerk will liaise with him. **ACTION MG**

7.6. **Lighting in Gilpin Close** – an email from HCC street lighting has given a long time frame for improvements in lighting to the area. Council agreed that the timing was not acceptable. The clerk will contact them with this decision. **ACTION MG**

7.7. **30 mph in East Boldre** – Council agreed to support a request from east Boldre for a 30 mph speed limit in East End. The clerk will inform East Boldre and make the request to Hampshire Highways. **ACTION MG**

7.8. **Litter in the parish** – Council has received a complaint from a resident over litter and also letters from NFDC and CPRE advertising litter picking. It was agreed to arrange a weekend event as suggested by NFDC for litter picking provided that safety arrangements are adequate and litter bags are collected. The clerk will contact NFDC to check these points and reply to the resident. **ACTION MG**

7.9. **Signage law** – The clerk affirmed the following – Tourist signs are placed by NFDC and maintained by Highways, Highways have powers to prosecute for unauthorised signs, signs on private land may require planning permission and unauthorised signs can result in prosecution. The guide 'Outdoor advertisements & signs :- a guide for advertisers' suggest that signs such as those for farm shops and bed and breakfast establishments which are not close to or on the premises require planning permission. The clerk will write to the owner of one of these to request that the signs are tidied up and to suggest that they make a request for tourist signs. **ACTION MG**

7.10 **Footpaths & stiles**- the clerk has spoken to the rights of way (ROW) office and acquired a guide. Basically ROW is responsible for surfaces, stiles they have erected and enforcement for keeping the way open. Everything else is responsibility of the landowner. The clerk will write to Forestry Commission over broken fence on footpath 1 and to the landowner over broken stile on footpath 4. **ACTION MG**

### 8.0 To receive the report of the amenities committee

#### **8.1 Report of the Committee**

8.1.1. Council agreed to accept the quotation of £220.00 + VAT for repairing the gravel at Boldre War Memorial Hall. The clerk will inform the contractor. **ACTION MG**

8.1.2. The glass in the door of the notice-board at Norley Wood will cost £95.00 + VAT to replace. Council agreed that Cllr Broomfield could go ahead with this if necessary as he will first attempt to polish out the damage. The police have now identified the offender and he has been given a warning as he is under age. **ACTION TB**

8.1.3. The costs of painting and concreting at the pavilion are anticipated to be over budget. This will be discussed at the next amenities meeting.

8.1.4. Cllr Wise is contributing £500.00 from his Community Grant towards replacing the condemned slide. A supplier will be recommended at the next amenities meeting.

8.1.5. It was noted that cars are parking on Perkins Piece – the amenities committee will look at a resolution to this.

### 9.0 Amendments to 'Retention of Documents' policy

Council agreed to the amendments to this document and noted that it applies to all council documents and not just those that are with the clerk. It was suggested that any email that need to be kept, should be forwarded to the clerk.

### 10.0 Parish Guide

The clerk is already designing a parish guide as part of her CiLCA portfolio. She will complete this in conjunction with Cllr French for presentation to Council. **ACTION MG**

### 11.0 Parish Plan

This will be discussed at the next council meeting. The original sub group may need to meet.

**12.0 Programme for annual assembly**

Council agreed that there will be a presentation on the Greening Campaign and from the local beat officers.

**13.0 Clerks notices**

**13.1 Information received** – this was circulated.

**13.2 Code of Conduct training** – several local councils have been invited and some are able to attend. The invitation will be extended to other councils. **ACTION MG**

**14.0 To receive information from councillors regarding external meetings**

No reports.

**15.0 Any other business**

**15.1.** Dragons teeth are missing by the cattle grid at Pilley. The clerk will report this to Forestry Commission. **ACTION MG**

**15.2.** Council noted that cars have been parking in Bull Hill at the narrow part of the road making traffic movements difficult– it is thought that these are residents’ cars. The clerk will inform the beat officer. **ACTION MG**

**15.3.** Council noted a suggestion that Mr Chris Graham be invited to ‘open’ the bridge over ‘The Shallows’ to mark the re-instatement of the area as a beauty spot. Mr Graham will achieve his 100<sup>th</sup> birthday in March. This will be referred to the next agenda with a view to arranging a ceremony in April.

**16.0 Approval of new contract for clerk**

This was agreed by Council.

**17.0 To confirm the date of next meeting**

This was confirmed as 9<sup>th</sup> March 2009 at 6.30 pm at BWMH.

There being no other business, the meeting closed at 8.40 pm.

**Circulation :-**

**By email** – Councillors Ian Wild, Arthur French, Colin Wise, Alison Bolton, James Horsfall & Tony Corbin. Councillor Thornber.

**By post/hand** – Councillors Tony Broomfield, Brian Goodall, Angela Grainger & Paul Tanner.